

THE INTERNATIONAL FEDERATION OF FILM ARCHIVES.

MINUTES OF THE 2nd MEETING HELD ON WEDNESDAY, the 15th JUNE, 1938, at the HOTEL CHATHAM, PARIS.

PRESENT: Mr. John Abbott, United States of America.  
Mr. Georges Franju, France.  
Mr. Frank Hensel, Germany.  
Mr. Henri Langlois, France.  
Miss Olwen Vaughan, Great Britain.

Mr. John Abbott, United States of America was in the Chair.

5. MINUTES. The Minutes of the Meeting held on the 9th June, 1938, were adopted and signed as a correct record of the proceedings.
6. AGREEMENT. The English text of the Agreement of the INTERNATIONAL FEDERATION OF FILM ARCHIVES was formally approved and signed as follows:-  

HENRI LANGLOIS, representing LA CINEMA-  
THEQUE FRANCAISE.  
FRANK HENSEL, representing DAS REICHS-  
FILMARCHIV.  
OLWEN VAUGHAN, representing the NATIONAL  
FILM LIBRARY.  
JOHN E. ABBOTT, representing THE MUSEUM  
OF MODERN ART FILM LIBRARY.
7. DATE OF COMMENCEMENT. After discussion it was unanimously agreed that the INTERNATIONAL FEDERATION OF FILM ARCHIVES should begin to operate as from the 1st September, 1938. It was further agreed that the financial year should run from September 1st to August 31st.
8. FINANCE. It was agreed that the payments of the member countries as recorded in Minute 4 of the Meeting held on the 9th June 1938, should be made prior to the 1st August 1938. It was also agreed that the salary of the Executive Secretary and the Stenographer as recorded in Minute 4, should date as from September 1st, 1938.

With regard to the financial arrangements for running the office, it was agreed that the Executive Secretary be empowered to draw cheques in the name of the Federation for a sum not exceeding Frs. 4,000 per month in order to pay the salaries and general running expenses: any further expenses to be sanctioned by the Treasurer.

The Executive Secretary was instructed to keep an accurate and detailed account of all expenditures and to send a report to each member of the Board of Directors monthly.

9. OFFICE ACCOMMODATION. It was agreed that the offices of the INTERNATIONAL FEDERATION OF FILM ARCHIVES be situated in the Palais Royal, Paris, 2e, subject to final confirmation by the French authorities.
10. EXCHANGE OF FILMS. The method for the exchange of films between members of the International Federation was discussed. It was unanimously agreed that film be exchanged metre for metre wherever possible; in any given exchange however the surplus metrage should be paid for by the recipient at the printing cost of the country of origin.
11. EXHIBITIONS. It was agreed that each member should notify the central office in Paris of any Exhibitions held in its country and that the Executive Secretary should circulate monthly this information to the other members.
12. PUBLICATIONS. It was agreed that a copy of all publications issued by each archive be circulated to each member of the Federation.

The proceedings then terminated.

Chairman.

15th June, 1938.